



Commission on Improving the Status of Children in Indiana

Committee/Task Force:	Education Outcomes Task Force		
Date of Meeting: (MM/DD/YYYY)	9/20/2019	Time:	10.00-12.00
Minutes Prepared By:	Nicola Singleton Administrative Assistant for Permanency & Practice Support, DCS	Location:	Park 100 / WebEx

1. Meeting Objective(s)

1. Review and approval of minutes from July, 2019 meeting – a copy of the draft minutes are included in the meeting invite.

2. Status update of action items from last meeting

Action	Responsibility
Review minutes from last meeting and notify Melaina or Christy if you require edits – Minutes will be auto approved if no responses or disapprovals are received by this due date.	All
Update DCS Education Services public webpage with SEL resources from Christy	Nic
Email Melaina if you require a copy of our Taskforce's draft Annual Report	All
Brainstorming for 2020-2022 EOTF Charter Objectives – Email any suggestions you may have to Melaina or Christy	All
Email suggestions for who might be able to Chair the Education Passport Subcommittee Phase II to Melaina or Christy	All
Room reservation for 9/20	Nic

3. TEAMS Training – Katie Wilson: We will be piloting a new software tool for the Commission, and all EOTF members will receive an invitation to download Microsoft Teams. You don't need to do anything with the invitation before the meeting; however, please do not delete it. We will need this invitation in order to participate in the 30 minute training during the meeting.

4. Brainstorming for 2020-2022 EOTF Charter Objectives Ideas Received:

5. Subcommittee reports – To be conscientious of time, all co-chairs should be prepared to present their updates in less than 10 minutes.

a. Education Passport Model Update:

i. Phase Two: Explore potential implementation Options

1. Who will lead this subcommittee?
2. What voices are needed to contribute?
3. What funding options are available for the development of a database of this magnitude?

4. Who would be the owner/administrator of the database?

b. School Discipline and Climate Update:

- i. Status Update: Recommendations from Cultural Competency/Awareness review of the report offered at the July CISC meeting
- ii. What is the plan to address the task force's charge to stop the tide of bullying?

c. Mental Health Support in Schools Update:

- i. Has a meeting been arranged to address next steps listed below:
 1. What is the status of identified evaluation partnership?
 2. What is current status of information learned through DMHA request to CMHCs?

d. Alternative Education Options Update

- i. Kimb Stewart has accepted the role of co-chair and is working to identify her potential co-chair
- ii. Potential members to assist
- iii. What are the first steps that need to occur to begin the work

6. Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?

7. Executive Director Update –

8. Communications (items CISC would like you to communicate out to your stakeholders, and items you would like communicated out to others)

9. Data Needs (identify any needs for data sharing or mapping, determine if someone in the Task Force has access to the needed data, if not, forward request to Data Sharing and Mapping Committee)

- a. Discussion around the data shared from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations – when all reports have been published.

10. Next meeting date, time, location – November 15, 2019 – 10am to Noon – IGCS Conference Room 1

11. Review action items identified in today's meeting

2. Standing Members

Name	Organization	In Attendance (X indicates present)
Melaina Gant	Education Services Director, DCS	X
Christy Berger	DOE, Assistant Director, Social, Emotional, and Behavioral Wellness	X
Dr. Anita Silverman	Transitions, Director of Education	X
Jau Nae Hanger	President of Children's Policy and Law Initiative of Indiana (CPLI)	X (phone)
Mary Beth Buzzard	Education Support Logansport Corrections	
Susan Lightfoot	Henry County Probation	X (phone)
William Colteryahn	Vocational Rehabilitation Services	
Sabrina Suggs	Independent Mental Health Educator	
Dr. Theresa Ochoa	Indiana University	
Dr. Terri Miller	Systems of Care	
Allison Slatter	IAHE, Dept. of Government Affairs	
Brianna Morse	Indiana Department of Workforce Development	X
Bethany Ecklor	DMHA, School and Community Based Programs Director	X
Janet Martinez	Marion County Public Defender Agency	X
Julie Whitman	Commission on Improving the Status of Children, Executive Director	
Derek Grubbs	DOC, Director of Juvenile Education	X
Todd Bess	Indiana Association of Public School Principals	
Rebekah Gorrell	Executive Assistant to President of Mental Health America of Indiana	

Sarah Midura	Riley Hospital for Children	X (phone)
Gil Smith	DCS, Assistant Deputy Director of Field Operations	X
Kristen Martin	Marion County Prosecutor's Office	X
3. Staff/Guests		
Name	Organization	
Mary Giesel	Hope Academy	
Jessica Hunter	IDOC	
Tracy Feller	IDOC	
Katie Wilson	Supreme Court	
Shannon Chambers	Probation	
Kylie Frederickson	Foster Success	
4. Updates/Old Business		
Topic	Main Points	Recommendations/Decisions
1. Review and approval of minutes	July, 2019	Approved.
2. Status update of action items from last meeting	Update DCS Education Services public webpage with SEL resources from Christy	Completed.
	Email Melaina if you require a copy of our Taskforce's draft Annual Report	Completed.
	Brainstorming for 2020-2022 EOTF Charter Objectives – Email any suggestions you may have to Melaina or Christy	<p>Ideas received:</p> <ul style="list-style-type: none"> a. Look at standardizing a transition framework from behavioral health centers (both acute and residential) for the next steps for the 2020-2022 years – is there a law about this being done from residential to schools already in place or should we look into the possibility of adding to legislation? b. More youth voice included in taskforce c. Mental Health Safety plans – legislation in SB359 – Bethany <p>Send additional ideas to Christy or Melaina by 10/7</p>
	Email suggestions for who might be able to Chair the Education Passport Subcommittee Phase II to Melaina or Christy	<p>Welcome Gina Woodward!</p> <p>If you are aware of data collection efforts in different places, please let Gina know.</p>
	Room reservation for 9/20	Completed.
Topic	Main Points	
3. Microsoft Teams Training – Katie Wilson	We will be piloting a new software tool for the Commission, and all EOTF members will receive an invitation to download Microsoft Teams. You don't need to do anything with the invitation before the meeting; however, please do not delete it. We will need this invitation in order to participate in the 30 minute training during the meeting.	<p>Different tenants can be used in the same app (e.g. SOI, Supreme Court) but switching from one to the other will log you out and back in again. These cannot be viewed in the same screen if you are a member of multiple teams unless they are all in the same tenant.</p> <p>Navigation in the far left menu</p> <p>Teams are broken down into Channels and Tabs</p> <p>Chat function</p> <p>Activity lets you know when you have notifications</p> <p>Decide what files to move into this SharePoint</p> <p>Can add tabs</p> <p>Can make a file a tab</p> <p>Can chat alongside a document</p>

		No lower hierarchy than a Channel right now – if you are a Team member you can see everything in that Team. Do not work on the idea that anything is private at this point.
4. Brainstorming for 2020-2022 EOTF Charter Objectives Ideas Received:	Covered in Previous Actions – See item 2.	
5. Subcommittee Reports		
a. Education Passport Model Update:	<p>i. Phase Two: Explore potential implementation Options</p> <ol style="list-style-type: none"> 1. Who will lead this subcommittee? 2. What voices are needed to contribute? 3. What funding options are available for the development of a database of this magnitude? 4. Who would be the owner/administrator of the database? 	
b. School Discipline and Climate Update:	<p>i. Status Update: Recommendations from Cultural Competency/Awareness review of the report offered at the July CISC meeting</p> <p>ii. What is the plan to address the task force's charge to stop the tide of bullying?</p>	<p>Provided recommendations from Cultural Competency Subcommittee, took into consideration – changed language, edited website to show stats, shared with Julie. Julie will let CISC members know. Feedback was appreciated.</p> <p>Christy to send link to TF so they can see the changes.</p> <p>Creating a resource guide for educators (interventions and support for schools) and families (manage expectations, what info you can receive, what the process looks like). Supporting the model plan, FAQ section missing some things, not much dealing with cross culture communications, working with CPLI on drafting those scenarios to support the plan.</p>
c. Mental Health Support in Schools Update:	<p>i. Has a meeting been arranged to address next steps listed below:</p> <ol style="list-style-type: none"> 1. What is the status of identified evaluation partnership? 2. What is current status of information learned through DMHA request to CMHCs? 	<p>Still working on getting this group back together. DMHA is working with IYI.</p> <p>Process is a bit slow going for the data analysis due to the large amount of data received, working to find an evaluator. Rough data review shows 60% of schools reported to DMHA have BA level staff in school 1-3 times per week.</p>
d. Alternative Education Options Update	<ol style="list-style-type: none"> i. Kimb Stewart has accepted the role of co-chair and is working to identify her potential co-chair ii. Potential members to assist iii. What are the first steps that need to occur to begin the work 	Will be meeting with Kimb and Gina Oct 11 th . Please let Kimb or Gina (Melaina or Christy) know if you think of anyone suitable for this subcommittee. Anyone on the Passport Subcommittee that would like to stay on it please let them know.
6. Programs of Interest?	Are there any programs of interest that the task force members believe would be beneficial towards the achievement of our objectives?	
7. Executive Director Update		Julie will update us at the next meeting.

8. Communications			
9. Data Needs	a. Discussion around the data shared from the student needs report, the CMHC surveys, and foster & homeless reports and how we can use this information to identify education gaps needing extra support for our at-risk populations – when all reports have been published.		
10. Dr. Silverman	Who Would Have Thought? Essay	Dr. Silverman shared the co-written essay that will be published in Dr. Lori Desautles book.	
11. Set or remind next meeting date, time, location		November 15, 2019 – 10am to Noon – IGCS Conference Room 1	
12. Review action items identified in today's meeting			
6. Action Items (Include recommendations/queries for Executive Committee)			
Action	Responsibility	Due Date	
Brainstorming Charter Objectives- send any ideas/ suggestion to Melaina or Christy.	All	11/15/19	
Education Passport/Programs of Interest – E.g. If you are aware of data collection efforts in different places, please let Gina Woodward know.	All	11/15/19	
MS Teams – Try it out! Let us know if you have questions.	All	11/15/19	
7. Adjournment			
Action	Time		
8. Next Meeting			
Date: (MM/DD/YYYY)	11/15/2019	Time: 10.00-12.00	Location: IGCS, Conference Room 1 / Webex
Topics/Objective(s):	Agenda TBC		